



## **THE CONSTITUTION OF THE QUARTER CENTURY CLUB**

**Established 1939**

**AS AMENDED TO AND INCLUDING JUNE 2019**

**SECTION 1 - NAME:** The name of the club shall be the Quarter Century Club.

**SECTION 2 - OBJECT:** Object of the club is to establish a closer bond of friendship cementing twenty-five years or more employment within the State of California, fifteen or more years of which shall have been with the Department of Transportation, or its predecessor the Department of Public Works.

**SECTION 3 - QUALIFICATION FOR ACTIVE MEMBERSHIP:** All employees upon completion of twenty-five years public service, fifteen or more years of which shall have been with the Department of Transportation, or its predecessor the Department of Public Works, Department of Transportation employees who have retired during the period of October 1, 1973 to July 11, 1978, when the retirement age was lowered from 70 to 67, and those employees who were retired for disability after having completed fifteen years of service, who could have completed the normal work tenure required by this section had the mandatory age of retirement not been lowered or disability not occurred, shall be eligible to apply for membership.

**ASSOCIATE MEMBERS:** a. The surviving spouse of any member of the club.  
b. Any employee with 20 years of service with the Division of Highways or Caltrans who retired after 20 years of service, but less than 25 years.

Active membership shall become effective upon filing an application in proper form and the payment of an entrance fee of \$2.00 and the payment of dues for the first calendar year. New members who join after September 30th, shall be credited with the following years dues.

Anyone who has been retired after becoming an active member may, upon payment of dues, continue to hold membership with all privileges, including the right to vote and to hold office.

Any person eligible for active membership, who may have retired without becoming a member, may at any time, become a member with all rights and privileges, including the right to vote and to hold office, upon filing an application in proper form, the payment of an entrance fee of \$2.00 and the payment of dues for the current calendar year.

Associate membership for the surviving spouse of an Honorary Member becomes effective immediately upon written request of the surviving spouse and will be continued, with payment of dues, until the surviving spouse reaches the age of 80 when they will become an Associate Honorary member.

Associate Membership for the surviving spouse of a non-Honorary Member who has paid dues for a minimum of five (5) years will attain the status of Associate Honorary Member upon reaching the age of 80.

Associate members are entitled to all rights and privileges of the Club, except voting or holding office.

Members whose dues are delinquent at the end of February each year will be notified by mail and will be dropped from the mailing list immediately and excluded from the roster at the end of the second year. A member may be reinstated by paying dues at the current rate for the current year.

Members who have attained the age of Eighty (80) and have paid dues for the five years preceding, shall be awarded an Honorary status in the Quarter Century Club. Upon reaching age 80, Honorary and Associate Honorary members must make an annual written request to continue receiving the Cue See Seer publication. With their annual request, and payment of any necessary dues, they will continue to receive the Cue See Seer for the following year. If no written request is made, they will be considered delinquent and dropped from the mailing list.

**SECTION 4 - OFFICERS:** The elective Officers shall be a President, First Vice-President, Second Vice-President and Historian. The duties of the various officers shall be the customary duties attached to each office.

The Secretary-Treasurer and the Editor shall be appointed by the President with the consent of the Executive Committee and serve at the pleasure of the Executive Committee. Any retiree or person still in the employ of the Department of Transportation may be appointed though not eligible for Club membership. In addition to the usual duties, the Secretary-Treasurer shall prepare a complete membership roster as of February 1 of each even numbered year, and transmit it to the Editor for mailing with the March 31st "Cue See Seer".

The Historian shall be the Custodian of all the Club's historical documents.

The various District Directors and members of the Executive Committee shall act as the nominating committee with the President as Chairman of this committee. Each District Director shall canvas the District for eligible candidates for the Office of President, First Vice-President and Second Vice-President. Before submitting any member's name as candidate, the Director or Members of the Executive Committee shall determine that the individual will be willing to serve if elected. The nominations must be returned to the Secretary-Treasurer before October 25th, to be considered valid, after which they will be canvassed by a committee appointed by the Secretary-Treasurer. As soon as the nominations of the candidates have been determined, and not later than November 10th, the Secretary-Treasurer shall mail appropriate ballots with the December Issue of the "Que See Seer" with instructions that such ballots must be returned to the Secretary-Treasurer before January 15th to be valid. They will then be counted by a committee appointed by the Secretary-Treasurer.

Each ballot shall provide a space for the names of candidates for each office to be filled.

Officers shall be elected annually, taking office February 1 and serve for the following 12 months.

The President shall be elected for a one-year term, but may stand for re-election. If successful in the re-election the President cannot run for that office any further time. Any President who has served only one year in the past is eligible to run for one additional year. No person may serve as President for more than two one-year terms.

The Secretary-Treasurer shall receive a salary of 15 cents per member per month and the Editor shall receive a salary of 10 cents per month per member effective in January 2007. They shall be the only paid officers.

**SECTION 5 - MEETINGS:** Meetings of the club shall be at the call of the President or on petition of not less than ten members, at a place fixed in the call. No expenses shall be allowed for attendance of meetings.

**SECTION 6 - DUES:** Effective January 1, 2011, the dues amount shall be contingent on type of membership and chosen method of receiving the Que See Seer Newsletter.

For active and retired members wishing to have the Que See Seer Newsletter mailed through the US Post Office the dues payment is Twenty Dollars (\$20) per year.

For active and retired members choosing to have the Que See Seer Newsletter sent via email, the dues are Fifteen Dollars (\$15.00) per year.

**Honorary Members reaching age 80 may choose to have the Que See Seer Newsletter mailed through the US Post Office for a dues payment of Ten Dollars (\$10).**

**Honorary Members of any age who wish to receive the Que See Seer Newsletter sent via email, the dues are Zero Dollars (\$0.00) per year.**

**Honorary Members of any age who wish to receive the Que See Seer Newsletter mailed through the US Post Office, can make an appeal to their QCC District Director for special hardship status and with approval the dues are Zero Dollars (\$0.00) per year.**

**Honorary Members of any age who wish to remain on the membership roster for District affiliation and connection and not receive the Que See Seer Newsletter, the dues are Zero Dollars (\$0.00) per year.**

**Dues shall be payable in advance by the end of January, effective January 1, on approval of the 2005 amended Constitution.**

**SECTION 7 - COMMITTEES:** Except for the Executive Committee, there shall be no standing committees, but special committees may be appointed from time to time on written petition of not less than ten (10) members, or on proposal of the Executive Committee. The Executive Committee shall consist of the Officers of the Club. The responsibilities of the Executive Committee shall be to direct the affairs of the Club, authorize expenditures, and arrange for an annual audit of the financial records of the Secretary-Treasurer, as desired. The Secretary-Treasurer shall annually submit a complete financial statement.

**SECTION 8 - AMENDMENTS:** This Constitution may be amended at any time on proposal submitted by the Executive Committee, or by written request of not less than ten (10) members, provided however, that no amendment shall be effective except by approval of not less than two-thirds of the members voting.

**SECTION 9 - ROBERTS RULES OF ORDER:** Roberts Rules of Order shall govern the Club in all cases in which they are applicable, and in which they are not inconsistent with the Constitution of this Club.

**SECTION 10 - DISTRICTS:** District shall coincide with the Districts of the Department of Transportation and shall be identified by a corresponding numeral, except that an additional district shall be known as Central District and shall be comprised of employee members of Headquarters Office. Employee members of Shops and Transportation laboratory within the various Districts, shall be considered members of the corresponding District. Retired members may elect membership in any District and those retired members who do not so elect shall be considered as members of the District in which

they reside. Retired members living out of the State of California, may elect membership in any District and if such out-of-state member fails to elect, he shall be considered to be a member of Central District.

**DISTRICT DIRECTORS:** Each District having a membership in excess of five (5), shall elect a District Director during the month of November to serve the next forthcoming year. Election for the position of District Director shall be held in any manner satisfactory to the membership of that District. In the event a District Director is not so elected, the President shall appoint a District Director to serve for the current year. Such appointment shall be made prior to February 1st of the said current year.

**DUTIES OF THE DISTRICT DIRECTOR:** Each District Director shall assist the Officers in managing the affairs of such District and shall preside over, or shall appoint a personal representative to preside over, any business or social meeting of members of such District, and shall report the activities of such meetings to the Secretary-Treasurer, as well as information regarding retirements, deaths, and activities of members of such District. During the Fall Season, each District shall determine the members in such District and shall obtain suitable assistance and conduct an election for a District Director to serve that District during the forthcoming year. The District Director shall report the results of such an election to the Secretary-Treasurer before 30 days expire. A District Director may be reelected. No State Officer shall be a District Director while holding State office.

**DISTRICT EXPENSES:** Once each year upon demand, supported by vouchers, the Secretary-Treasurer shall reimburse each District Director for postage, balloting and miscellaneous expenses, the amount not to exceed three dollars (\$3.00) per paid-up member in the respective District.

Once each year upon demand, supported by vouchers, the Secretary-Treasurer shall reimburse each District Director for recruiting expenses, the amount not to exceed Four dollars (\$4.00) per paid-up member in the respective District.

All other expenses incurred by the District shall be an obligation of the members of such District, shall be financed in any manner satisfactory to such members.